

BOROUGHMUIR HIGH SCHOOL EDINBURGH

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David C Dempster BSc SQH
Head Teacher

January 2021

Dear S4 Parent/Carer

Online Video S4 Parents' Consultation Evening Thursday 28 January from 4.15pm to 7.05pm.

The booking instructions are detailed below and instructions for setting up the video connection on the night are on a separate attachment. Please review these carefully.

Go to <http://www.parents-booking.co.uk/boroughmuir>

PLEASE NOTE: You need to type this address into your website browser's 'address bar'. Do not try to 'Google' this website address or use a search engine as that will not work. This is a common mistake on phones and tablets especially.

Booking can only be made when the system is live. This is from **Wednesday 20 January at 6pm** and will be open to take your bookings until **Sunday 24 January at 12 midnight**

To log in you will need:

- Your title and surname (*these must match those we have on record for you i.e. **main contact***)
- Your child's first name, surname and date of birth

Choosing Appointments

All S4 parents/carers have recently received via email their child's progress report. Please use this to prioritise your appointments where possible.

Appointments – these are 5 minutes in length. It may not be possible to see all teachers in all subjects.

It will not be possible to make appointments with Ms Webster (Music) who has now left the school and we will make alternate arrangements for this class.

A further tracking report is scheduled for March 2021 however we are currently reviewing the timings for all future communications.

Making Appointments

Please click this link to watch instructional videos before you start:

<https://parents-booking.com/support/instructions-for-parents/>

Please **do not be concerned** if you see a screen like this:

When are you able to attend?

Day 1

Wednesday 28 Oct 2020
(Comfort Break : 16:55 - 17:00)

Arrive Depart

Day 2

Wednesday 28 Oct 2020
(Comfort Break : 18:20 - 18:25)

Arrive Depart

This is because the parent's night is divided into "days" to build in breaks. You are booking for the same night and cannot book for any other night.

If you are unable to book at home, please email admin@boroughmuir.edin.sch.uk no later than Friday 22 January and a member of staff will be happy to help you. ***Please be aware that the booking closes at midnight on Sunday 24 January and you will not be able to make bookings after this date.***

This system is still very new to us on this scale with parents and appreciate your co-operation with us. It would be also valuable to get your feedback, so we can improve the experience for other parents this session. You can use the "School Feedback button" to leave any comments.

Please do not hesitate to get in touch if for any reason you cannot access the system or attend on the night.

We look forward to seeing you on Thursday 28th January.

Yours faithfully



Clive Hembury
DHT S3/S4