

BOROUGHMUIR HIGH SCHOOL EDINBURGH

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David C Dempster BSc SQH
Head Teacher

November 2020

Dear S3 Parent/Carer,

Online Video Parent Consultations Wednesday 25 November from 4.15pm to 7.05pm.

Like most things this year we are adapting to a new more “virtual” world. We are pleased to be inviting all S3 parents from 6pm on Thursday 19th November to make appointments for our online parents evening.

The booking instructions are detailed below and instructions for setting up the video connection on the night are on a separate attachment. Please review these carefully.

Go to <http://www.parents-booking.co.uk/boroughmuir>

PLEASE NOTE: You need to type this address into your website browser's 'address bar'. Do not use a search engine as this does not work. This is a common issue on phones and tablets especially.

Booking can only be made when the system is live. This is from **Thursday 19 November at 6pm** and will be open to take your bookings until **Sunday 22 November at 12 midnight**

To log in you will need:

- Your title and surname (*these must match those we have on record for you i.e. main contact*)
- Your child's first name, surname and date of birth

Choosing Appointments

All S3 pupils have recently received a tracking report. This is our first communication indicating your child's progress in S3. Please use this to prioritise your appointments where possible to enable you to get a full picture of progress in learning in S3.

Appointments – these are 5 minutes in length.

It may not be possible to see all teachers in all subjects. There will be a further tracking report in March and a written report in May next year. All this communication together will give you an overall picture of progress throughout S3.

Making Appointments

Please click this link to watch instructional videos before you start:

<https://parents-booking.com/support/instructions-for-parents/>

Please **do not be concerned** if you see this screen:

When are you able to attend?

Day 1	
<input checked="" type="checkbox"/> Wednesday 28 Oct 2020 (Comfort Break : 16:55 - 17:00)	
Arrive <input type="text" value="16:15"/>	Depart <input type="text" value="17:40"/>

Day 2	
<input checked="" type="checkbox"/> Wednesday 28 Oct 2020 (Comfort Break : 18:20 - 18:25)	
Arrive <input type="text" value="17:45"/>	Depart <input type="text" value="19:00"/>

This is because the parent's night is divided into "days" to build in breaks. You are booking for the same night and cannot book for any other night.

If you are unable to book at home, please phone the school office on Friday 20 November and a member of staff will be happy to help you. ***Please be aware that the booking closes at midnight on Sunday 22 November and we will not be able to make bookings after this date.***

This system is still very new to us on this scale with parents and appreciate your co-operation with us. It would be also valuable to get your feedback, so we can improve the experience for other parents this session. You can use the "School Feedback button" to leave any comments.

Please do not hesitate to get in touch if for any reason you cannot access the system or attend on the night.

We look forward to seeing you on Wednesday 25th November.

Yours faithfully



Clive Hembury
DHT S3/S4