

BOROUGHMUIR HIGH SCHOOL EDINBURGH

Boroughmuir High School
111 Viewforth
Edinburgh
EH11 1FL

Telephone: 0131 229 9703



Email/website
admin@boroughmuir.edin.sch.uk
www.boroughmuirhighschool.org

David C Dempster BSc SQH
Head Teacher

October 2020

Dear S1 Parent/Carer

Online Video Parent Consultations Wednesday 11 November from 4.15pm to 7pm.

Like most things this year we are adapting to a new more “virtual” world. We are pleased to be inviting all S1 parents to now make appointments for our first online parents evening. This is the first time we have used the video function on this scale with parents and appreciate your co-operation with us. It would be also valuable to get your feedback, so we can improve the experience for other parents this session. You can use the “School Feedback button” to leave any comments.

The booking instructions are detailed below and instructions for setting up the video connection on the night are attached.

Go to <http://www.parents-booking.co.uk/boroughmuir>

PLEASE NOTE: You need to type this address into your website browser’s ‘address bar’. Do not try to ‘Google’ this website address or use a search engine as that will not work. This is a common mistake on phones and tablets especially.

To log in you will need:

- Your title and surname (*these must match those we have on record for you i.e. main contact*)
- Your child’s first name, surname and date of birth

The system is live from **Monday 2 November at 6pm** and will be open to take your bookings until **Sunday 8 November at 12 midnight**

Choosing Appointments

All S1 pupils will receive a tracking report next week. This is our first communication indicating your child’s progress in S1. Please use this to prioritise your appointments where possible.

Please select appointments from **a range of curricular areas** to enable you to get a full picture of progress in learning in S1. **You can select up to 10 appointments – these are 5 minutes in length.**

It is not possible to see all teachers in all subjects, however, there will be two further written communications describing progress in March and May next year. All this communication together will give you an overall picture of progress throughout S1.

Making Appointments

Please click this link to watch instructional videos before you start:

<https://parents-booking.com/support/instructions-for-parents/>

Please do not be concerned if you see this screen:

When are you able to attend?

Day 1	
<input checked="" type="checkbox"/> Wednesday 28 Oct 2020 (Comfort Break : 16:55 - 17:00)	
Arrive	16:15 ▼
Depart	17:40 ▼
Day 2	
<input checked="" type="checkbox"/> Wednesday 28 Oct 2020 (Comfort Break : 18:20 - 18:25)	
Arrive	17:45 ▼
Depart	19:00 ▼

You are booking for the same night and cannot book for any other night – the night is divided into “days” to build in breaks for teachers.

In the event where you have particular concerns about progress and have been unable to make an appointment for the S1 evening there may be some appointments available on the S3 parents’ evening on the 25th November.

If you would like to request an appointment during the S3 evening, please email using the ‘school feedback’ button on the parents’ evening booking system giving pupils name, teacher and subject. Please note that these appointments should be requested before the S1 evening closes on the 8th November. We will contact you between the 23th and 25th November to confirm any available appointments. **Capacity is limited and if you do not hear from us you have not been allocated an appointment.**

If you are unable to book at home, please phone the school office from Tuesday 3 November to Friday 6 November and a member of staff will be happy to help you. ***Please be aware that the booking closes at midnight on Sunday 8 November and we will not be able to make bookings after this date.*** We look forward to seeing you on Wednesday 11th November.

Please do not hesitate to get in touch if for any reason you cannot access the system or attend on the night.

Yours faithfully



Juliet Presly
DHT S1/S2