

# Boroughmuir High School 2020/21 Tracking and Reporting

## S1-3 Parents and Carers Update September 2020



# Home-School Communication

**Tracking Reports** and **Progress Reports** are an important part of how we communicate information about your child's progress across their curriculum.

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S1 and S3 have 3 tracking reports and one with teacher comments.

For 2020-21 S2 have 4 tracking reports for this school session and one with teacher comments.

# Parent's Consultation Evenings

Due to the current COVID restrictions in schools, these may be in a different format this year. We are working on this and will issue more information as soon as we can.

Parent's consultation evenings are held for:

S1 - November

S2 - March

S3 - November

S4 - January

S5/6 – February

## **Progress Reports – teacher comments**

Are included in one of the Tracking Reports. These include 3 sections for:

**Course Content**

**Individual Progress**

**Next Steps**

Progress reports are issued in:

S1 - May

S2 - February

S3 - May

S4 - November

S5/6 - November

# S1-3 Tracking Information

## Working Levels:

In S1-3 we use Curriculum for Excellence (CfE) Working Levels to indicate how much of the course has been covered using the letters W and P.

These will appear as 3W, 3P, 4W, 4P.

<b>W</b>	working within the level	<b><i>less than half</i></b> of the National Benchmarks covered or achieved
<b>P</b>	progressing within the level	<b><i>half or more</i></b> of the National Benchmarks covered or achieved

# S1-3 Tracking Information

In S1-3 we track:

<b>Progress</b>	How well are young people performing against national benchmarks?
<b>Effort</b>	Are young people consistently engaged in their learning?
<b>Homework</b>	Is homework completed to expected standards? Or are they completing the suggested level of independent home-study (if applicable).
<b>Behaviour</b>	Is behaviour meeting school expectations?

A **typical progression** showing how CfE and National Qualifications (NQ) in S4-6 levels compare

Year Group	Working Levels		
<b>End of P7</b>	CfE	2	National 2
<b>S1</b>	CfE	3W	National 3
<b>S2</b>	CfE	3P	
<b>S3</b>	CfE	4W moving to 4P	National 4
<b>S4</b>	NQ/SQA	4 or 5	National 4 / NPA Level 4 National 5 / NPA Level 5
<b>S5</b>	NQ/SQA	6	Nat 5 / Higher
<b>S6</b>	NQ/SQA	7	Higher/Advanced Higher

# IMPORTANT Change to Tracking Level Headings and Colours

There are 4 levels for each tracking criteria. Each has a **heading, number and description.**

The heading and colours are changing this year following feedback from pupils, parents and teachers.

From	Level	To	Colour
Excellent	1	<b>Exceeding Expectations</b>	<b>Gold</b>
Good	2	<b>Meeting Expectations</b>	<b>Green</b>
Inconsistent	3	<b>Use NSI for Improvement</b>	<b>Orange</b>
Needs Improvement	4	<b>Cause for Concern</b>	<b>Red</b>



# Descriptions of Tracking Progress, Effort, HW and Behaviour

		Progress	Effort	Homework	Behaviour
<b>Exceeding expectations</b>	1	<b>Consistently exceeds</b> national benchmarks. Working <b>very well independently</b> and making <b>very good</b> progress overall.	Pupil is <b>highly engaged</b> and effort is <b>conscientious</b> and <b>consistent</b>	Always makes a <b>very good</b> attempt	Behaves <b>very well</b> at all times in class
<b>Meeting expectations</b>	2	<b>Consistently meeting</b> national benchmarks and making <b>good progress</b> at this level	Pupil is <b>engaged in learning</b> and effort is <b>consistently good</b>	Always makes a <b>good</b> attempt	<b>Behaves well</b> in classes
<b>Use NSI for Improvement</b>	3	<b>Meeting some</b> benchmarks and requires <b>support at times</b> . Some <b>gaps</b> in knowledge, understanding and skills	Pupil is <b>not always engaged</b> and effort is <b>inconsistent</b>	<b>Inconsistent</b> when completing homework	<b>Inconsistent</b> behaviour and some <b>improvements required</b>
<b>Cause for Concern</b>	4	<b>Not yet meeting</b> national working level benchmarks at this level	Pupil is <b>not engaged</b> and effort is <b>minimal</b>	<b>Rarely</b> makes a good attempt	<b>Serious concerns</b> with behavior

# Next Step for Improvement (NSIs)

Last year we tested the use of NSIs. We liked them and they will now be used when **Levels 3 or 4** are used for **Progress, HW, Effort or Behaviour.**

Examples are:

Stage	Letter	NSI Description
S1	A	Improve organisation of materials
S1	B	Make better use of Office365 materials
S1	C	Complete classwork to best of your ability
S1	D	Improve focus and commitment in class
S1	E	Complete homework on time
S1	F	Improve the quality of homework

S3	K	Ask for help more regularly
S3	L	Act upon feedback given
S3	M	Stop interrupting / Speaking out of turn
S3	N	Challenge yourself more
S3	O	Support your opinions with reasons
S3	P	Attend Study Support classes
S3	Q	Revise more effectively for class assessments
S3	R	Use your strategies to improve your focus and commitment in cl