

BOROUGHMUIR HIGH SCHOOL EDINBURGH

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Head Teacher

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Dear S2 Parent/Carer

S2 Parents' Consultation Evening Tuesday 10 March from 4.25pm to 7pm.

Go to <http://www.parents-booking.co.uk/boroughmuir>

PLEASE NOTE: You need to type this address into your website browser's 'address bar'. Do not try to 'Google' this website address or use a search engine as that will not work. This is a common mistake on phones and tablets especially.

Log in to see which appointments are available and select one that is convenient for you.

You will need:

- Your title and surname (*these must match those we have on record for you ie **main contact***)
- Your child's first name (known as), surname and date of birth

The system is live from **Friday 28 February at 6pm** and will be open to take your bookings until **Thursday 5 March at 12 midnight**.

We will send out a reminder 24 hrs before the system closes. It may not be possible to book after the deadline of Thursday 5 March.

This is the opportunity to meet your child's teachers in S2 face to face and hear about their progress. Please select a range of appointments to best support the course choice process. It is not possible to see all teachers at S2 parents evening. S2 reports issued this week and the 'Market Place' event will also support course choice decisions. All this together will provide information and guidance.

Please choose up to 10 appointments from across the S2 curriculum. Follow the instructions below.

Troubleshooting Tips - please read before booking!

- To log in you need to enter the details we have on record for you and your child. If you have recently changed your title or surname, for example, and not informed us, we will be expecting you to log in with the details we have on record.
- The email address you enter is only used to receive a confirmation of your appointment. If the system gives you an error when you log in, it will not be the email address that is the problem.
- If you have several children to make bookings for, and decide not to use the Booking Wizard, but instead make appointments individually, use the 'Change Child' button on the blue bar (above the school's name) in the very top left corner of the Parent's Booking Page to swap between your children.

If you are unable to book at home, please phone the school office from Friday 28 February to Thursday 5 March **between 2pm – 3.30pm** and a member of staff will be happy to help you. We look forward to seeing you on Tuesday 10 March.

Yours faithfully

David C Dempster
Head Teacher