



S4 Prelims Friday 1 – Tuesday 12 November 2019

INFORMATION FOR PARENTS AND CARERS



As from Friday 1 November 2019 your son/daughter will follow the Prelim Examination Timetable. S4 pupils will sit a Maths prelim assessment on Friday 1 November. All candidates will be dismissed from school at the end of their exam. All classes are suspended during the examination period. Pupils should only come into school for the exams they are sitting.

All pupils should return to school on **Wednesday 13 November at 8.32am**. Pupils sitting Nat 5 Art (practical) on Wednesday 20th November should attend registration but will then spend the remainder of the day completing their practical assessment in the Art department.

The evidence produced by these prelims will help to inform departments of the appropriate level of entry (i.e. National 4 or 5) for the May 2019 examinations although final levels may not be decided until March 2019.

The S4 Progress report will be available in December and Parents' Consultation is on Thursday 16 January 2020. Parents of pupils not sitting National 5 level in some or all their subjects in the May 2019 examinations will be informed of this at the Parents' Consultation.

1. *Examination Timetable*

- Please note the dates and times of the examinations on the timetable.
- School dress code must be worn to all exams
- Your son/daughter has been issued with more detailed exam instructions.
- Those pupils who have Alternative Assessment arrangements will have received an additional timetable specifying times, venue and special arrangement eg. extra time or digital paper.
- Pupils are free to go home at the end of each exam.
- Many pupils will have 2 exams in one day. The time between exams can be spent in the school atrium.

2. *On the day of the examination you can support your son/daughter by encouraging them to do the following:*

- Bring with them: Pens, pencils, rulers, calculators, protractors, French /German dictionaries and whatever else they may need for a specific exam.
- Leave all mobile phones and/or ipods etc. at home as they must not be taken into the Exam Hall. (SQA regulations)
- Leave home in plenty time. Pupils must meet outside the Exam Hall at least 10 minutes before the examination is due to start.

3. *If your son/daughter has a concern*

- It is not too late to resolve any concern your son/daughter may have about a subject exam. They should speak to their subject teacher or Guidance Teacher if they have concerns.
- On the day of the exam: If they sleep in, miss the bus or have any other problem about arriving on time or attending their exam, they must contact the School Office immediately by telephoning 229 9703.
- If there is a concern about the examination timetable or exam arrangements, please contact Mr Munro (Business Manager/SQA Coordinator) via the School Office.

Finally, we hope your son/daughter prepares well for their exams and we wish them every success.