APPLICATION FOR ASSISTANCE WITH TRAVEL BETWEEN HOME AND SCHOOL

##### SESSION 2018 / 2019

The City of Edinburgh Council’s current qualifying criteria for assistance with travel are:

1. The pupil must be attending their catchment school, which is based on the child’s home address, and;
2. The distance between the catchment school and the home address based on the most suitable walking route is greater than 2 miles for pupils attending Primary School and 3 miles for pupils attending Secondary School.

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| **PUPIL DETAILS** | | | |
| SURNAME: | | FORENAME | |
| FULL HOME ADDRESS: | | | |
| POSTCODE: | | | |
| TELEPHONE NO.: | DATE OF BIRTH: | | |
| SCHOOL: | | | STAGE/YEAR: |
| If transferring from Primary to Secondary please state Primary School: | | | |

# PREVIOUS TRANSPORT For Session 2017/2018 (if applicable)

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| Has the pupil previously been issued a pass by The City Of Edinburgh Council? (Please tick one) | | YES ⬜ | | NO ⬜ | |
| If yes, please specify whether the pass was issued for travel on: | | | | | (Please tick one) |
| LOTHIAN BUSES PLC ⬜ | FIRST BUS ⬜ | | TAXI**/**MINI BUS**/**COACH ⬜ | | |
| BOARDING POINT: | | | | | |
| |  |  |  | | --- | --- | --- | | Other Grounds: Music Unit ⬜ | Gaelic Unit ⬜ | Moved Address ⬜ | | | | | | |

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| **Lothian Buses Smartcard.** Please ensure that a passport-sized photograph is securely attached to this application. Failure to securely attach a photograph **will** delay the processing of the application.  Please ensure that the child’s details are clearly written on the back, stating ***name***, ***address***, ***school***, and ***date of birth***. | | |
| **PHOTO ATTACHED** (Please tick one) | YES ⬜ | NO ⬜ |
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| **DECLARATION:**  **(i)** I understand that I am responsible for the behaviour of my child/children whilst they are travelling to and from school. I also understand that serious misbehaviour reported to either the contractor, school or the Children and Families Department could result in the withdrawal of the bus pass / travel pass.  Examples of serious misbehaviour would include:   1. behaviour that endangers the safety of the vehicle, passengers, other road users or pedestrians; 2. being violent or abusive towards the driver, company representative, another pupil or any other passenger. 3. causing damage to the vehicle.   Please also note that smoking is not permitted.  **(ii) *I agree that in order to administer the scheme, the Council may pass relevant information to transport operators.*** |
| Signature of Parent / Guardian: |
| Name in Block Capitals: Date: |
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For further information visit [www.edinburgh.gov.uk](http://www.edinburgh.gov.uk)

During School holidays completed forms can be returned to The City of Edinburgh Council, Passenger Operations, 2 Peffer Place, Edinburgh EH16 4BB