



## **BOROUGHMUIR HIGH SCHOOL POLICY ON THE SQA POST RESULTS SERVICE (PRS) (August 2016)**

The Head of Centre can request one of two services from SQA once the results have been published.

### **- Clerical Check**

### **- Marking Review**

Both of the above services will only apply to Grades, not Bands. Those candidates who have an A grade are therefore not eligible for these services

#### **Clerical check:**

SQA will check that

- All parts of the script have been marked
- The marks given for each answer on the script have been totalled correctly.
- The correct total/result was entered onto the computer system and evaluated to produce the correct grade.

Subjects that have been e-marked are not eligible for Clerical Check as they have already been automatically checked.

#### **Marking Review:**

A review of the candidate's examination script, includes

- a Clerical Check
- a review by a senior member of the subject examining team to confirm that the marks the candidate was given for each externally assessed component was in line with the national standard

A charge will be made for every unsuccessful request. Charges will be paid by the school.

**Boroughmuir High School** will submit a request if it holds clear and compelling evidence that there is a reasonable possibility that an error may have occurred with the marking or totalling of marks in a candidate's script.

That is, the candidate's final grade is markedly at odds with the totality of assessment evidence gathered during the year and out of line the performance of other candidates with similar profiles.

It is not sufficient for a candidate's final award to be below the level anticipated by any estimate submitted to SQA or that achieved in a mock examination. The expectation is that there will be compelling evidence from all aspects of assessment: class tests, Unit tests, coursework and any prelim exam.

In particular, a clerical check and/or marking review will not be requested where

1. The candidate has not passed one or more of the component Units of the course
2. The candidate's final award is in line with the estimate previously submitted to SQA by **Boroughmuir High School**
3. The final award is within the same Grade as that predicted by the assessment evidence held by **Boroughmuir High School**
4. The candidate's performance has shown inconsistencies during the year such that the final award falls within the range of performance evidenced.
5. A disparity between estimated grades submitted by **Boroughmuir High School** and actual candidate achievement for a class group indicates **Boroughmuir High School** were unrealistic in determining estimates to meet national standards determined by the SQA.

**Boroughmuir High School** will submit requests only on the basis of assessment evidence. It cannot do so on compassionate grounds or, for example, because entry to Higher Education is conditional upon a particular award. Neither can **Boroughmuir High School** agree to submit a request because the candidate or others have offered to pay any charges arising.

A request cannot be submitted if the candidate has already been through the Exceptional Circumstances Consideration Service.

Further information about the SQA Results Services can be found at <http://www.sqa.org.uk/resultsservices>

Decisions about eligibility for the Post-results Service will be taken by the Head Teacher of **Boroughmuir High School** based on advice by the relevant Head of Department and in conjunction with our SQA Coordinator.

Before the Head of Centre submits a PRS request he/she must receive written consent from the parent and candidate indicating that they accept that the result of the submission may be an increase or a decrease in grade.